<u>Kroger EDI Website revamp</u>

December 23, 2019

<u>What Is Happening?</u>

Effective **6th January, 2020**, Kroger EDI website will be changed to a new format with additional features as mentioned below

1. Regrouping of existing web pages
2. Addition of our new divisions i.e. Harris Teeter and Kroger Ship to Home EDI information.
3. Addition of self-servicing portal for Kroger, Fred Meyer, Harris Teeter, Kroger Ship to Home EDI partners where partners can track their documents.

We request all our valued partners to explore our new website when it goes live on January 6th. If any questions kindly contact our EDI Support email (edi@kroger.com).

Important Note: For existing trading partners, it's mandatory to register to the new EDI Portal for utilizing our portal. If you are not an existing trading partner, then you will have to update the set up new partner set up form: (https://edi.kroger.com/EDIPortal/NewPartnerSetup.html) using our website.

Frequently Asked Questions:

Q1. Will there be any change in Kroger Website URL?

No, there will not be any change in the URL. Existing URL https://edi.kroger.com/ will continue.

Q.2 Who are eligible to register for Kroger EDI self-service portal?

- EDI trading partners having EDI partnership with Kroger, Fred Meyer, Harris Teeter and Kroger ship to home divisions
- 3rd Party EDI service provider on behalf of the Kroger suppliers.
- Order brokers on behalf of the Kroger suppliers.

Q.3 How can I register for Kroger EDI self-service portal?

Step1: Please logon to https://edi.kroger.com

Step2: Click on **Login** option available at the top right corner on the Kroger EDI website home page.

Step3: Click on **New User** option service portal Login page.

Step4: Fill all the mandatory information listed on the "New User Registration" form and submit the form. Once form is submitted successfully, you will receive the confirmation e-mail from EDI-PortalAdmin@kroger.com

Step5: Kroger EDI Portal Admin will validate the "New user registration" form submit by you.

When the information is valid, Registration form will be approved with in 3 business days and you will be receiving following e-mails

1. Login ID: This e-mail will be sent from EDI-PortalAdmin@kroger.com and it has "Login ID" details.
2. Password RESET: This e-mail will be sent from corpdonotreply@kroger.com after few minutes of the e-mail related to the "Login ID". This e-mail contains URL and you are required reset the password for the Login ID assigned to you.

When the information is incorrect/invalid, Registration form will be rejected, you will receive an e-mail from EDI-PortalAdmin@kroger.com

Step6: Login Kroger EDI service portal with your Login ID and password.

Step7: Password needs to be reset every 70 days. You can reset your login password by submitting the "Forgot Password" request available on Kroger EDI service portal login page.

Q4. How the new website will look like? What will be different sections of the website?

<u>Home Page</u>
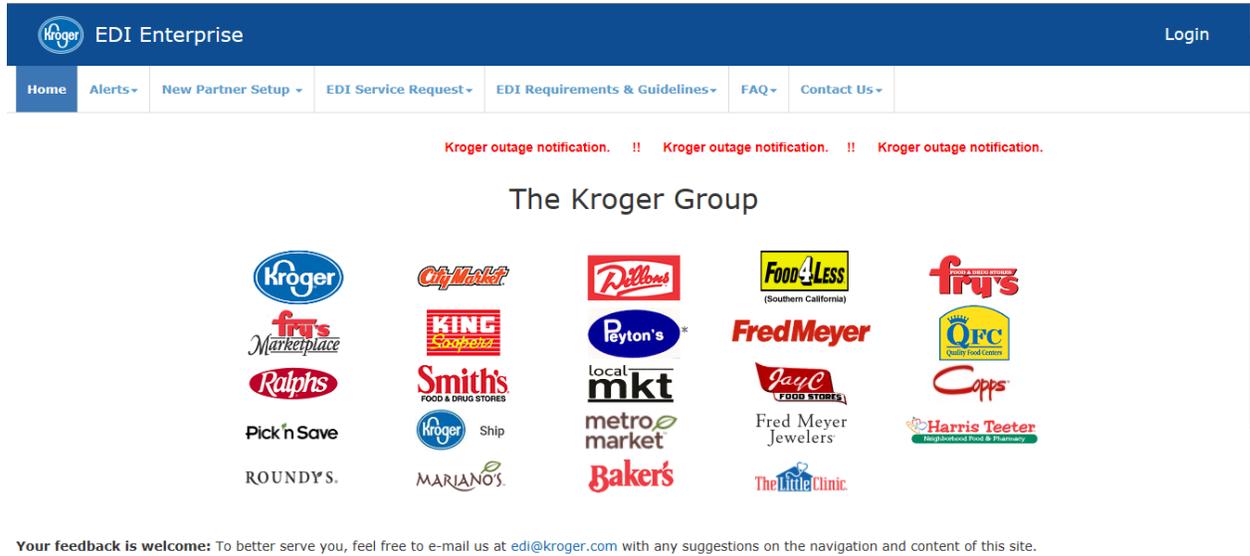
Section	Sub sections	Description	Reference attachment
Alerts	Alerts	Publish the alerts which may impact EDI trading partners. This includes all the critical information like system outages (unplanned interruption or scheduled outage), duplicate message transmission, etc.	
	Notifications and updates	The notifications / updates on the website would be based on the requirements or the changes to keep the trading partners notified with the important information	
New Partner set up	New Partner set up form	This form is used to set up an EDI partner for Kroger, Fred Meyer, Harris Teeter, Health & Wellness and Kroger Ship to Home divisions	
	EDI Compliance	Publish the EDI compliance	
	EDI terms & Conditions	Publish the Kroger EDI standard vendor agreement	
	EDI Purchase order terms & conditions	Publish the EDI Purchase order terms & conditions	
EDI Service request	Document follow-up/resend	This form is used to follow-up on any EDI transaction for Kroger, Fred Meyer, Harris Teeter, Health & Wellness and Kroger ship to home divisions	

	Partner/vendor set up changes	This form is used for Request change(s) to an existing partner/vendor set-up for Kroger, Fred Meyer, Harris Teeter, Health & Wellness and Kroger ship to home divisions	
	Other	This form is used for all work requests excluding follow-up on any EDI transaction, Request change in existing partner/vendor set-up for Kroger, Fred Meyer, Harris Teeter, Health & Wellness and Kroger ship to home divisions	
EDI Requirements & guidelines	Kroger/Peyton's Group	Publish the EDI Mapping specifications, requirements and DUNS list for Kroger/Peyton's Group	
	Fred Meyer Group	Publish the EDI Mapping specifications, requirements and DUNS list for Fred Meyer Group	
	Harris Teeter Group	Publish the EDI Mapping specifications, requirements and DUNS list for Harris Teeter Group	
	Health & Wellness Group	Publish the EDI Mapping specifications, requirements and DUNS list for Health & Wellness Group	
	Kroger Ship to home Group	Publish the EDI Mapping specifications, requirements and DUNS list for Kroger Ship to home Group	
	Standard vendor agreement	Provides the vendor agreement information	
FAQ	FAQ	Publish the FAQ	
	VANs & Providers	Publish the preferred VANs and EDI service providers	
Contact us	Kroger/Peyton's Group	Publish the contact information for Kroger/Peyton's Group	
	Fred Meyer Group	Publish the contact information for Fred Meyer Group	
	Harris Teeter Group	Publish the contact information for Harris Teeter Group	

	Health & Wellness Group	Publish the contact information for Health & Wellness Group	Contact Us ▾
	Kroger Ship to home Group	Publish the contact information for Kroger Ship to home Group	Kroger/Peyton's Group Fred Meyer Group Harris Teeter Group Health & Wellness Group Kroger Ship To Home Group

Q6. How can I reset my Kroger EDI service portal login password?

Step1: Please logon to https://edi.kroger.com

Step2: Click on **Login** option available at the top right corner on the Kroger EDI website home page.

Step3: Click on **Forgot Password** option available on service portal Login page.

Step4: Please enter your Kroger EDI service portal **Login ID** and your **registered e-mail ID** with Kroger EDI service portal, then submit the form

Step5: When the information is valid, you will receive an e-mail with URL from corpdonotreply@kroger.com after few minutes and you have to reset the password by clicking the URL received in e-mail.

When the information is invalid, Kroger EDI portal will throw an error message and you are required to check and enter the valid information.

Q7. How can I get my Login ID incase when I forgot?

Step1: Please logon to https://edi.kroger.com

Step2: Click on **Login** option available at the top right corner on the Kroger EDI website home page.

Step3: Click on **Forgot UserID** option available on service portal Login page.

Step4: Please enter your **First name**, **Last name** and your **registered e-mail ID** with Kroger EDI service portal, then submit the form

Step5: When the information is valid, you will receive an e-mail with **Login ID** from EDI-PortalAdmin@kroger.com.

Step6: Reset your login password by submitting the "Forgot Password" request available on Kroger EDI service portal login page.

Q8. Which information that I can see through Kroger EDI service portal?

Track a trading partner's documents for ISA ID's under their Login ID. Document tracking covers the following transactions

- Purchase Orders   – EDI850/EDI875
- Invoices   – EDI810/EDI880
- Application advice   – EDI824
- Functional acknowledgment   – EDI997
- Advance shipment notice   – EDI856
- Delivery/Return Base Record   – EDI894

Q9. What is the difference between single and end-to-end tracking?

Single document tracking allows to track one type of transaction such as purchase order (or) Invoice (or) ASN (or) Delivery record belongs to the ISA ID under their Login ID

End-to-end tracking allows to track the purchase order (EDI850/875), Invoice (EDI810/880), ASN(EDI856), application advise (EDI824) and acknowledgment (EDI997) for a given purchase order number or list of purchase orders for a given date range.